

Accounting Options

- e-Statements* – we'll automatically e-mail your statement when we generate it. You will no longer receive your statement in the mail.

Please provide us with the email address you would like to receive statements.

Email address: _____

- e-Invoices* – we'll automatically e-mail your invoices, when the transaction occurs at our registers.

Please provide us with the email address you would like to receive invoices.

Email address: _____

- Account Access* – You can also access all of your invoices and statements by going to our website and clicking on “Account Access”.

Please provide us with User Names and Passwords, or for more information contact Jean at 847-741-8330 ext. 219.

www.zace.net

	User Name	Password
1.		
2.		
3.		
4.		
5.		

max 10 digits (all CAPS)

max 10 digits (all CAPS)

I affirm that I am authorized to make the above changes for _____
Account Number *Business Name*

By _____ Title _____ Date _____

Please fax or mail the completed form to the address below.
Ziegler's Ace Corporate Office, 215 N. Spring Street, Elgin, IL, 60120
 phone: 847-741-8330 fax: 847-741-9520